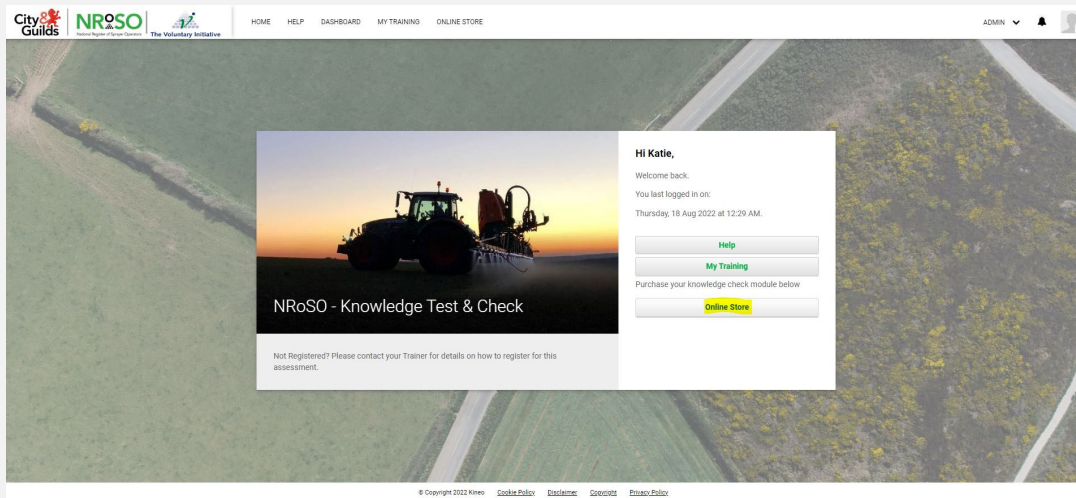


# How to

# Enrol in a NRoSO course - 1

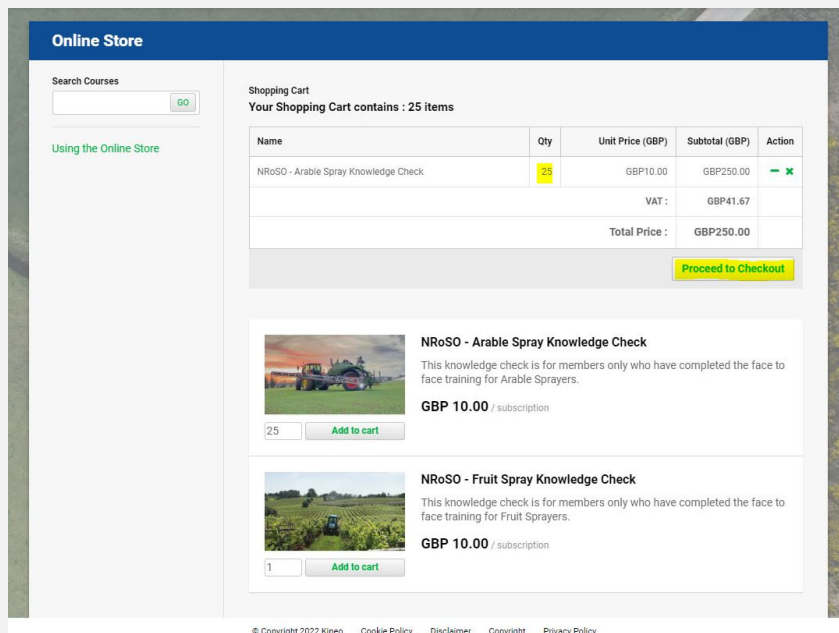
1

Access the [NRoSO Portal](#) and select **Online Store** to make your purchase.



2

Make your selection of courses and, if purchasing for more than one user, include the quantity (e.g., 25) to your shopping cart and select 'Proceed to checkout.'

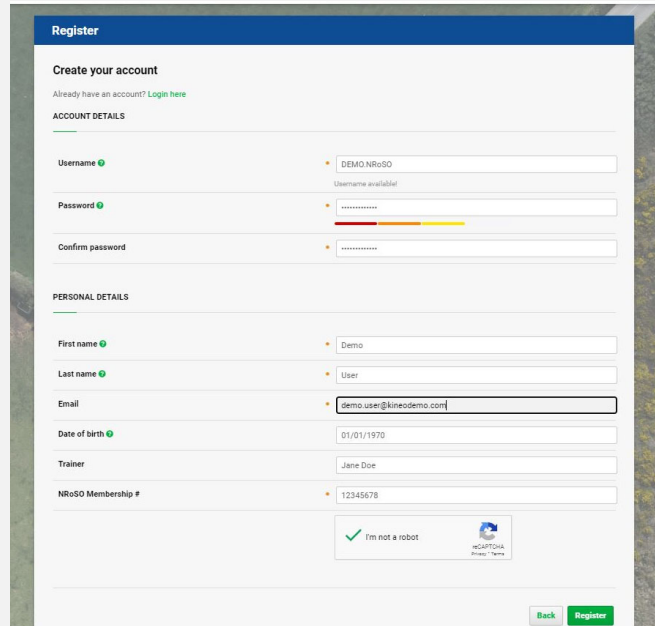


# How to

# Enrol in a NRoSO course - 2

3

Enter your registration details. Ensure you record your NRoSO Membership number and the name of your Trainer.



The screenshot shows a 'Register' page with the following sections:

- Create your account**
  - Already have an account? [Login here](#)
  - ACCOUNT DETAILS**
    - Username: DEMO.NRoSO (Username available)
    - Password: [Redacted]
    - Confirm password: [Redacted]
  - PERSONAL DETAILS**
    - First name: Demo
    - Last name: User
    - Email: demo.user@kineodemo.com
    - Date of birth: 01/01/1970
    - Trainer: Jane Doe
    - NRoSO Membership #: 12345678
  - I'm not a robot (CAPTCHA)
  - Buttons: Back, Register

4

Confirm Checkout and select 'Make payment' to proceed to enter your payment details.

#### Proceed to payment details

If you are happy that your order and all your details are

**Make my Payment**



5

You will receive an email confirmation (along with invoices) of your purchase, instructing you to login to the portal with your new details.

\*\*AUTO MESSAGE - PLEASE DO NOT REPLY\*\*

Hi Demo

Thank you for your purchase. To access your training please login at: <https://nroso.kineobeta.co.uk>

These are your login details:

Username: DEMO.NRoSO

Your learning is accessed from the 'My Training' tab once you have logged in.

Support information can be found on <https://nroso.kineobeta.co.uk> where this purchase was made.

#### NEXT:

- How to Assign your courses (if purchasing for more than user)
- How to Access and launch your courses

